

Remote Education Arrangements

Policy Statement

Bedford Greenacre Independent School is committed to ensuring the continuation of high-quality education in circumstances where pupils are unable to attend school in person. Remote education will be provided where attendance is not reasonably possible, and pupils are well enough to learn.

Remote education is used to support continuity of learning, not as an alternative to in-school education.

"In the event that your child cannot attend school, Bedford Greenacre Independent School will provide structured remote learning through Microsoft Teams, including taught lessons (if possible), assignments and feedback, ensuring continuity of education."

Scope

This policy applies where:

- A pupil or group of pupils cannot attend school (e.g. illness, isolation)
- There is a partial or full school closure
- Attendance is restricted by external factors (e.g. public health guidance)

Aims

The aims of this policy are to:

- Ensure continuity of education
- Maintain curriculum delivery wherever possible
- Provide clear expectations for staff, pupils, and parents
- Safeguard pupils during remote education
- Support pupil wellbeing, engagement, and progress

Remote Education Offer

Transition to Remote Learning:

- Remote provision will begin as soon as reasonably practicable following absence or closure.
- Parents and pupils will be informed via email or through a meeting

Platforms and Technology

The school will use:

- Microsoft Teams
- Email communication and school Engage portal
- Where needed, alternative provision (e.g. paper packs) will be provided.

Curriculum Delivery

Pupils will receive:

- Access to lesson materials aligned with the school curriculum
- Recorded and/or live teaching (as appropriate)
- Independent and guided tasks
- Feedback from teachers
- Provision will be proportionate to age, subject, and length of absence.

Expectations for Pupils

Pupils are expected to:

- Engage with set work daily if well enough to do so
- Submit work as directed
- Follow online behaviour expectations
- Maintain regular communication with staff

Support for SEND Pupils

- Adjustments will be made to support accessibility
- Work will be differentiated where appropriate
- Additional adult support may be required (e.g. parental support)

The school will use its best endeavours to deliver provision in line with SEND requirements.

Safeguarding and Online Safety

- All remote learning will follow the school's safeguarding and online safety policies
- Staff will use approved platforms only
- Pupils must adhere to acceptable use agreements

Communication with Parents

Parents will be:

- Provided with guidance on accessing learning platforms
- Contacted where engagement is a concern
- Updated on expectations and support available

Roles and Responsibilities

Senior Leadership Team:

- Overall responsibility for remote education provision
- Monitoring quality and effectiveness
- Ensuring safeguarding arrangements

Teaching Staff:

- Deliver remote learning in line with curriculum plans
- Provide feedback
- Monitor pupil engagement

Parents:

- Support access to learning where possible
- Communicate concerns with the school

Monitoring and Review

- Provision will be monitored by SLT
- Engagement and outcomes reviewed regularly
- Policy reviewed annually or as required

Links to Other Policies

This policy also reads alongside:

- Safeguarding & Child Protection Policy
- Online Safety Policy
- Data Protection Policy
- Behaviour Policy